

GRADUATE EXHIBITION

AGREEMENT TO ARRANGEMENTS AND SHOWCASE OF WORK

TERMS AND CONDITIONS

INTRODUCTION:

Commencing in Trimester 5 and throughout Trimester 6 of the Bachelor of Design program, students develop, prepare, and finalise their signature project work for display at the graduate exhibition showcase (live & digital). The exhibition of student work is not, however, a requirement of course completion and graduation itself, but a display of student achievement and excellence. As such, there is no automatic right or obligation for students to showcase their work at the end of year exhibition.

In line with previous year's practice, work only judged at Credit Plus grade level or above is selected for display. The guidelines below are instructions, advice and **Terms and Conditions** for students and must be observed and agreed to for work to be showcased.

1. Work not presented on time and on the due date will not be considered for the end of year exhibition (digital or live). This includes work from Study Period 5 (hero/formulae).
2. Students agree that all project work will be their own original work and comply with Whitehouse's policy on Academic honesty and integrity (plagiarism). Policy# AO16
3. Final work that is considered for exhibition cannot contain material, nudity, political statements of any kind or profanity that is prohibited by legislation and Whitehouse's policy on Bullying, harassment, and discrimination. Policy# GO20
4. The exam assessment panel will make an interim selection of work after final panel exam. (Generally) work of a high credit 73+ will be considered only. An exhibition/show list of successful participants will be posted on the Google classroom.
5. Attendance and Participation will factor strongly when making final judgement on work selected for the showcase exhibition.
6. The assessment exam panel will make suggestions for improvements during initial grading. It is the responsibility of the student to take note of the assessment feedback and make the appropriate improvements within the given timeframe. Students who do not make improvements that reach a C+ grade average will not be considered for the exhibition showcase.
(Students are to bring a notepad and pen to the assessment exam panel and note down all suggestions offered).
7. Students are fully responsible for their own original work. Students must make sure all work is labelled and that they deliver and pick up all work by the set due date and times. The Institute does not take financial or physical responsibility for any student work.
8. Set times are determined as part of the approved academic calendar and course delivery schedule and must be strictly adhered to. Failure to adhere to set dates and times may result in student work being withdrawn from the showcase.
9. Students who are not present for fittings, panel exams, rehearsals, set up and pack down of exhibition and pre-planning of events need to accept that their work will not be considered for the exhibition showcase - regardless of the overall grade achieved. It is a collaborative effort for all students to be involved to ensure the event is a success.

10. Students who are absent, late or leave early throughout the study period risk having their work withdrawn from the exhibition showcase. Students can appeal this by making a written application for consideration (formal supporting documentation required) as to why their work should be considered. The final deadline for this to be received is two weeks before the event date. The final decision is at the discretion of Institute management.
11. Continued absence from the Institute and missing out on instructions or not fully reading instructions posted on Google classroom will not be considered as a valid excuse.
12. Failure to sign and submit this agreement will result in work not being considered for the showcase exhibition.

As an enrolled student at the Institute, I understand and agree without alteration or variation to the above Terms and Conditions

Student Name		
Student ID number		
Specialisation		
Signature		Date:
Staff Member Name		Date: