

## ASSESSMENT COVER SHEET - VET

Complete all information requested and attach it securely to the front of your assessment.

**Please cut off receipt and retain as proof of submission (for hard copy items).**

No responsibility will be taken by **WHITEHOUSE** for assessments submitted without a completed cover sheet.

All work is to be clearly labeled with your name.

<b>UNIT CODE:</b>	<b>UNIT TITLE:</b>
<hr/>	
<b>SPECIALISATION:</b>	<input type="checkbox"/> <b>INTERIOR DESIGN</b> <input type="checkbox"/> <b>FASHION DESIGN</b> <input type="checkbox"/> <b>CREATIVE DIRECTION &amp; STYLING</b>
<hr/>	
<b>STUDENT NAME:</b>	<b>STUDENT ID:</b>
<hr/>	
<b>NUMBER OF ITEMS:</b>	<b>ASSESSMENT TASK NO:</b>
<hr/>	
<b>TEACHER:</b>	<b>DUE DATE:</b>
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**PLEASE NOTE:** All assessments must be submitted via the allocated submissions area specified in the Assessment Task.  
Hard copy assessments must be receipted as proof of submission.

### PLAGIARISM:

Plagiarism is prohibited, where plagiarism is formally recognised as the 'presentation of thoughts or works of another as one's own' and this may be (but is not limited to):

- Copying or paraphrasing material from any source without due acknowledgment
- Using another's ideas without due acknowledgment
- Working with others without permission and presenting the resulting work as though it was completed independently.
- Working with others with permission and not accurately crediting each person's contribution to the final work

If it is alleged that you have plagiarised, then the matter will be investigated in accordance with the Institutes's Academic Honesty Policy. Penalties will apply if it is decided that plagiarism has occurred.

### ASSESSMENT POLICY & PROCEDURE

For more information on **WHITEHOUSE's** Assessment Policy & Procedure, please see the section on the Student Portal.

**DECLARATION:** I declare that this is all my own work, except where specified with due acknowledgment and permission, that I have read the assessment submission information on the back of this sheet and that I agree to the assessment policy of Whitehouse Institute of Design, Australia.

<b>STUDENT SIGNATURE:</b>	<b>DATE:</b>
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SUBMISSION RECEIPT

Please fill in the following & keep as proof of submission:

<b>DESCRIPTION OF ASSESSMENT:</b>	<b>(EG. ONE FOLIO, TWO GARMENTS)</b>
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<b>UNIT CODE:</b>	<b>UNIT NAME:</b>
<hr/>	
<b>STUDENT NAME:</b>	<b>ASSESSMENT TASK NO:</b>
<hr/>	
<b>DUE DATE:</b>	<b>SUBMISSION DATE:</b>
<hr/>	
<b>RECEIVED BY STAFF MEMBER:</b>	<b>STAFF MEMBER SIGNATURE:</b>
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