

Policy Name	RECOGNITION OF PRIOR LEARNING POLICY
Policy Number	A003_PO_VET (Academic)
Purpose	The purpose of this policy is to outline the principles by which Recognition of Prior Learning (RPL) will be applied for students seeking entry into vocational training and education (VET) courses at Whitehouse Institute of Design, Australia (Whitehouse).
Scope	This policy applies to all applications for RPL submitted by students enrolling in a VET course at Whitehouse.
Policy Statement	<p>This policy is related to and should be implemented in conjunction with the Whitehouse Assessment Policy (VET).</p> <p>Whitehouse is committed to acknowledging a student's prior learning and professional experience, maintaining the quality and integrity of Whitehouse programs of study and maximizing the student's chance of academic success.</p> <p>Whitehouse will follow the guidelines provided by and the requirements of the Australian Qualifications Framework (AQF), the Australian Skills Quality Authority (ASQA) and other relevant legislation and regulatory requirements.</p> <p>Whitehouse accepts applications for RPL on the basis of successfully completed formal study and on learning that is less structured in nature, including employer-based training and development and/or relevant life experience. Whitehouse will honour any applicable current Credit Transfer Arrangements with educational institutions where the student meets the requirements as stipulated in the Arrangement.</p> <p>Whitehouse will approach the process of reviewing applications in a transparent and timely manner.</p>
Relevant Legislation	<ul style="list-style-type: none"> • Standards for Registered Training Organisations (RTOs) 2015 • 2016 Higher Education Support Act (2003) • Australia Qualifications Framework (AQF)
Key Related Documents	<p>Academic Honesty Policy (VET)</p> <p>Academic Misconduct Procedure (HE)</p> <p>Academic Appeals Policy (VET)</p> <p>Academic Appeals Procedure (VET)</p> <p>Academic Application for Academic Credit Form</p> <p>Access and Equity Policy (G)</p> <p>Access and Equity Procedure (G)</p> <p>Assessment Policy (VET)</p> <p>Assessment Procedure (VET)</p> <p>Direct Entry Application Form</p> <p>Recognition of Prior Learning Procedure (VET)</p> <p>Selection and Admission Policy (VET)</p> <p>Selection and Admission Procedure (VET)</p>

<p>Definitions</p>	<p>Australian Qualifications Framework (AQF): is the national policy for regulated qualifications in Australian education and training. It incorporates the qualifications from each education and training sector into a single comprehensive national qualifications framework.</p> <p>Australian Skills Quality Authority (ASQA): is the national regulator for the vocational education and training (VET) sector. Registered training organisations (RTOs) in the Australian Capital Territory, New South Wales, the Northern Territory, Queensland, South Australia and Tasmania come under ASQA's jurisdiction. ASQA is also the regulatory body for some RTOs in Victoria and Western Australia that offer courses to overseas students or to students in states that come under ASQA's jurisdiction.</p> <p>Credit Transfer Arrangement: is an endorsed component of a training package that specifies the arrangements within and between organisations authorised to issue qualifications or accrediting authorities about student entitlement to credit.</p> <p>Credit Transfer: the granting of status or credit by an institution or training organisation to students for modules (subjects) or units of competency completed at the same or another institution or training organisation.</p>		
<p>Approval Authority/ Authorities</p>	<p>Joint Executive Directors Academic Board</p>		
<p>Date Approved</p>	<p>17/08/2018</p>		
<p>Date of Commencement</p>	<p>17/08/2018</p>		
<p>Date for Review</p>	<p>17/08/2021</p>		
<p>Documents superseded by this Procedure</p>	<p>001 – Academic - Academic Credit / Recognition of Prior Learning Policy & Procedure 11/2012</p>		
<p>Amendment History</p>	<p>10/2016 Policy and Procedures separated and HE and VET documentations separated. Updated formatting and minor amendments.</p>		
<p>Signed and dated for Whitehouse Pty Ltd</p>		<p>Les Taylor</p>	<p>17/08/2018</p>
	<p>Signature</p>	<p>Name</p>	<p>Date</p>

INFORMATION FOR PUBLISHING ON POLICY REGISTER	
Category	Academic
Stakeholders	Academic Board Executive Management Academic Staff Administration Staff Applicants to VET Programs VET Students