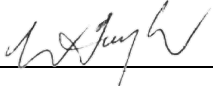
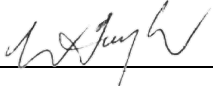
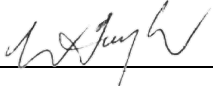


Policy Name	RISK MANAGEMENT POLICY
Policy Number	G013_PO (Governance)
Purpose	<p>The policy has been developed to establish the framework and organisational processes for designing, implementing, monitoring, reviewing and continually improving risk management at the Whitehouse Institute of Design, Australia, (Whitehouse).</p> <p>It also outlines the expectations of senior management and the Board of Governors have that staff and students understand their rights and obligations with respect to risk management.</p>
Scope	This policy applies to all employees and students across all campuses at Whitehouse.
Policy Statement	<p>Objectives</p> <ul style="list-style-type: none"> to confirm and communicate Whitehouse's commitment to risk management to assist in achieving its strategic and operational goals and objectives to formalise and communicate a consistent approach to managing risk for all activities and establish a reporting and action protocol to safeguard Whitehouse's assets including people, property and information and to ensure that all significant risks to Whitehouse assets are identified, assessed and where necessary treated appropriately and reported in a timely manner.
Relevant Legislation	<ul style="list-style-type: none"> Higher Education Standards Framework (Threshold Standards) 2015 2016 Higher Education Support Act (2003) National Vocational Education and Training Regulator Act 2011 ASQA Risk Assessment Framework Education Services for Overseas Students Act 2000 (ESOS) Commonwealth Register of International Courses for Overseas Students (CRICOS) Education Services for Overseas Students Act 2000 (ESOS) The National Employment Standards
Key Related Documents	<p>Current Strategic Plan/s</p> <p>Current Business Plans</p> <p>Quality Committee Terms of Reference</p> <p>Executive Management Committee Terms of Reference</p> <p>Risk Committee Terms of Reference</p> <p>Staff Handbook</p> <p>Student Handbook</p> <p>Student Surveys</p> <p>Staff Surveys</p> <p>Employer Surveys (VET)</p>

	<p>Quality Indicators for Teaching and Learning (QILT) surveys</p> <p>Benchmarking Policy (HE)</p> <p>Benchmarking Procedure (HE)</p> <p>Course Development, Delivery, Curriculum and Assessment Policy (HE)</p> <p>Course Development, Delivery, Curriculum and Assessment Procedure (HE)</p>			
Definitions	Risk-the consequences and likelihood of unexpected events on the businesses objectives.			
Responsible Officer	Executive Director			
Approval Authority/ Authorities	Board of Governors			
Date Approved	10/04/2017			
Date of Commencement	11/04/2017			
Date for Review	11/04/2020			
Documents superseded by this Procedure	<p>017 – Governance: Risk Management Policy and Procedure, December 2012</p> <p>006.001 Risk Management Policy 19/09/2012</p>			
Amendment History	<p>05/2018 Re-branding – Header & Footer only</p> <p>12/2016 Policy and Procedures separated. Updated formatting and minor amendments. Removal of reference to Quality Assurance Framework. Updated Hyperlinks</p> <p>01/2013 Significant adjustments and inclusions to policy wording-material changes</p> <p>19/09/2012 Approved minor changes and new format Prior Approval 21 November 2007</p>			
Signed and dated for Whitehouse Institute Pty Ltd	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center; vertical-align: bottom;">  <hr style="border: 0; border-top: 1px solid black;"/> Signature </td> <td style="width: 33%; text-align: center; vertical-align: bottom;"> <hr style="border: 0; border-top: 1px solid black;"/> Les Taylor <hr style="border: 0; border-top: 1px solid black;"/> Name </td> <td style="width: 33%; text-align: center; vertical-align: bottom;"> <hr style="border: 0; border-top: 1px solid black;"/> 30/05/2018 <hr style="border: 0; border-top: 1px solid black;"/> Date </td> </tr> </table>	 <hr style="border: 0; border-top: 1px solid black;"/> Signature	<hr style="border: 0; border-top: 1px solid black;"/> Les Taylor <hr style="border: 0; border-top: 1px solid black;"/> Name	<hr style="border: 0; border-top: 1px solid black;"/> 30/05/2018 <hr style="border: 0; border-top: 1px solid black;"/> Date
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INFORMAITON FOR PUBLISIHING ON POLICY REGISTER	
Category	Governance
Stakeholders	Board of Governors Academic Board Executive Management Academic Staff Administration Staff Applicants to HE Programs Students