

## ACADEMIC CREDIT POLICY

### PURPOSE

The purpose of this policy is to detail the Whitehouse Institute commitment to acknowledging a student's prior learning and professional experience so that the quality and integrity of the Whitehouse programs of study are not compromised, and the student's chance of academic success are maximised.

The Whitehouse Institute recognises two types of prior learning that can be used by a student to gain credit towards their proposed or current program of study.

PART A provides a definition of credit transfer in regards to previous study.

PART B provides a definition of credit transfer in regards to recognition of prior learning

PART C provides information on the Transfers and acceptance of credits and any credit transfer arrangements to or from other courses conducted by the Institution

### POLICY

#### **PART A – Definition of previous study**

This refers to consideration of courses completed at the Institute or another accredited higher education provider. To be eligible for consideration, the content of the completed courses must be equivalent to those currently being offered by the Institute. Further, the student's Academic Record must be of a satisfactory standard to support their application for academic credit.

#### **PART B – Definition of recognition of prior learning**

This refers to:

- Previous informal studies that involved learning that is less structured in nature
- Employer-based training and development, and/or,
- Relevant life experience

and that can be demonstrated to be of equivalence to appropriate Whitehouse studies.

#### **PART C - Transfers and acceptance of credits and any credit transfer arrangements to or from other courses conducted by the Institution**

The Whitehouse Institute recognises its obligation of care towards students who

- a) have completed their Advanced Diploma studies at Whitehouse prior to 2007 or
- b) who will be enrolled in a Whitehouse Design Advanced Diploma program of study when Whitehouse could be in the position to offer a Bachelor degree.

Given this, the Academic Committee has determined that normally where:

- a) A student will satisfactorily complete a Whitehouse Institute of Design Advanced Diploma or a Graduate Diploma in 2007, then they will be required to undertake a summer bridging course to orient them to higher education prior to transferring to

the degree and their study program will be determined by the relevant Program Coordinator.

## **DEFINITIONS**

### Academic Committee

The Whitehouse Institute of Design Academic Committee is an independent body, responsible to the Whitehouse Institute Governing Board for the quality control of the Institute's educational programs.

### Credit

Credit may be granted for a subject, or subjects, listed in one of the Schedules in the Whitehouse Institute Student Handbook that substantially corresponds to a subject that has been satisfactorily completed at another educational institution, or where sufficient relevant evidence of prior learning has been provided by the student.

### Student

A person who is enrolled in any subject or subjects offered by the Whitehouse Institute of Design. A student whose application for enrolment has been successful and who has paid the appropriate fee or part thereof.

This policy was approved by the Academic Committee on 27 February 2007 and is set out in the Policy and Procedures manual and is published on the Whitehouse Institute website [www.whitehouse-design.edu.au](http://www.whitehouse-design.edu.au)